

BINGLEY TOWN COUNCIL



Cottingley Community Centre, Littlelands, Cottingley, Bingley, BD16 1AL

**MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
HELD AT THE COTTINGLEY COMMUNITY CENTRE, LITTLELANDS, COTTINGLEY ON
WEDNESDAY 9TH OCTOBER 2019 AT 6:30PM**

Councillors present.	Councillors: Dawson, (part of meeting) Goode Owen, Simpson and Williams
Councillors in attendance not a member of this committee.	None
In attendance.	Ruth Batterley, Town Clerk
Members of the public.	Ten (part of the meeting)

**Start: 6:30pm
Finish: 9:00pm**

1920/64 Apologies for absence

- a) **To note apologies for absence**
- b) **To receive and consider apologies for absence**
- c) **To approve reasons for absence**

Resolved to approve the reasons for absence for Councillor Malik.

Resolved to approve the reasons for absence for Councillor Miah.

Councillor Brazendale was not present.

1920/65 Disclosures of interest

- a) **To receive declarations of interest from councillors on items on the agenda.**
- b) **To receive written requests for dispensations for disclosable pecuniary interest**
- c) **To grant any requests for dispensation as appropriate.**

Councillor Goode declared his interest in item 1920/70 (f). He is the treasurer of Cottingley Community Association. He will neither speak or vote on this item.

Councillor Goode declared his interest in item 1920/70 (g). He is a member of Crossflatts Village Society.

Councillor Simpson declared her interest in item 1920/70. She is on the Steering Group for Plastic Free Bingley.

1920/66 To confirm as a correct record the minutes of the meeting held on Wednesday 14th September 2019

Resolved to confirm as a correct record the minutes of the meeting held on 14th September 2019.

The Clerk noted that the Financial Regulations need amending before recommending to the full council for its approval.

1920/50 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chairman.

The Beck Lane allotment site representative informed the Committee that, owing to Bradford Council neglect whilst the allotments were under their management, some allotments are now turning into woodland. The Chair advised the representative to speak with the Town Councillor allotment project officers about this.

1920/68 Allotments

- a) **To receive a letter about the allotments.** The letter was received and issues surrounding the non-survey by Crown Tree Consultancy of certain areas of the allotment were discussed. It was noted that it is not possible to survey the steep bank area by the Beck owing to the dangerous drop. The clerk had confirmed with the Town Council insurance broker that it is acceptable to do a visual inspection of dangerous areas and for these findings to be recorded by the Consultant carrying out the inspection work. There was further discussion about the Consultant being unable to access parts of the site on the day of the inspection.
- b) **To consider the e-mail from Crown Tree Services about the recent tree survey.** The e-mail had been tabled at the meeting.
- c) **To consider allocating a further £120 plus VAT for Crown Tree Services to revisit the site. Resolved to allocate a further £120 plus VAT for the remaining tree inspection to be completed.**

Two members of the public left at 6:50pm.

1920/69 To receive information on the following ongoing issues and decide any action as necessary

- a) **E-mail from Aldred Designs about mis-collated annual reports.** The e-mail was noted with the offer of a £50 reduction on future printing costs, should the council decide to use the printer again.

Councillor Dawson arrived at 6:55pm.

1920/70 Grants

To consider grant applications to the following groups:

- a) **Airedale Counselling for £1,974 for contribution for counselling for Bingley residents. Resolved** that Aire Wharfe and Craven Counselling be awarded £1,974 for counselling for Bingley residents. The end of grant report from Aire Wharf and Craven Counselling needs to demonstrate how the grant has assisted Bingley residents. One member of the public left the meeting at 7:00pm.
- b) **Bingley Chamber of Trade - £2,000 towards items for the Christmas Fayre. Resolved** that the Bingley Chamber of Trade be awarded £2,000 towards items for the Christmas Fayre. The Chamber is to be asked for a copy of its insurance. A further member of the public left the meeting at 7:10pm.
- c) **Bingley Little Theatre- £2,000 for a new screen and contribution to publicity materials. Resolved** that Bingley Little Theatre be awarded £2,000 for a new screen and contribution to publicity materials.
- d) **Bingley Sea Scouts- £1,680 to purchase safety equipment, buoyancy aids and helmets. Resolved** that the Bingley Sea Scouts be awarded £1,680 towards buoyancy aids, helmets and safety equipment. The grant is conditional on the remaining bank statements being provided. Two members of the public left the meeting at 7:30pm.
- e) **Community Action Bradford and District- £2,000 towards the cost of replacement floor. Resolved** to award Community Action Bradford and District £2,000 towards the cost of a replacement floor at Cardigan House. One member of the public left the meeting at 7:35pm.
- f) **Cottingley Community Association- £1,800 to replace wooden raised bed with stone wall at Cottingley Green. Resolved** to award Cottingley Community Association £1,800 to replace the wooden

raised bed at Cottingley Green. The grant is conditional on Bradford Council as owner of the Green to provide its written consent for the work to be done. Councillor Goode did not speak or vote on this item.

- g) **Crossflatts Village Society- £1,948 purchase of items for local events. Resolved** to provide Crossflatts Village Society a grant to purchase items for local events. The grant is conditional on receiving confirmation in writing from Bradford Council that erection of the shed is within permitted development rights and planning approval is not required. Two members of the public left the meeting at 7:45pm.
- h) **Eldwick Scout and Guide Group- £1,500 towards cost of new boiler.** An amended motion was tabled that the grant be increased to £2,000. **Resolved** that Eldwick Scout and Guide Group be awarded £2,000 towards the cost of a new boiler. Three members of the public left the meeting at 7:55pm.

To consider the request from Plastic Free Bingley to re-allocate £59.51 of its donation to room hire.

Resolved that Plastic Free Bingley be permitted to spend the balance of their donation, £59.51, on room hire.

1920/71 Events

- a) **To consider if the Town Council wishes to place an entry in the All Saints Christmas Tree Festival**
- b) **To consider allocating £50 for the purchase of a tree and decorations**

- a) **Resolved** that the Town Council will place an entry in the All Saints Christmas Tree Festival and that Councillors Goode and Owen will decorate the tree and make arrangements.
- b) **Resolved** that £50 be allocated for the purchase of a tree and decorations.

1920/72 Consultations and correspondence

- a) **To receive the consultation feedback and consider next steps in analysis**

There was discussion about the consultation responses which are to be tabled at the October full council meeting. Councillor Dawson, the Clerk and Administrative Officer were thanked for their work on the Consultation.

1920/73 Finances

- a) **To discuss budget ideas for 2020-2021.** Various ideas were discussed, Speed Indicator Devices (SIDS), Play in the Park, Bounce Planet, the continuation of the market and various Green and Clean items will be included in the initial draft. Councillor Dawson left the meeting at 8:30pm.
- b) **To receive the signed bank reconciliations and statements for September 2019.** The signed bank reconciliations and statements were received for all the Town Council accounts; cheque, savings, Multipay and CCLA.
- c) **To receive an update on the internal control inspection.** The clerk advised that the results of the inspection will be available for the November meeting.

1920/74 Governance and Accountability

- a) **To receive Governance and Accountability**

The document was noted.

1920/75 To resolve that members of the press and public be excluded from item 1920/76 Under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature. (Commercial pricing information)

Resolved that the press and public be excluded from the meeting due to the consideration of commercial

pricing information.

The remaining members of the public left the meeting.

1920/76 To consider which contractor to appoint for the removal of the tree at the Beck Lane allotment site for the cost of up to £415

Resolved that Keighley Tree Services remove the tree T2, grind the stump and take debris away, for the quoted cost of £330 (Plus VAT).

1920/77 Next Meeting of the Finance and General Purposes Committee

To note the date for the next Finance and General Purposes Committee meeting as being Wednesday 13th November 2019.